



ACCE Journal Submission Guidelines

The ACCE Journal aims to provide quality content of interest to career development practitioners, in particular those who work with young people. The ACCE Journal is currently archived in a number of public libraries including the State Library of Victoria and the National Library. The ACCE Journal has a subscriber base of over 1,000 Career Development Practitioners and interested community members.

The ACCE Journal seeks articles on topics such as:

- Career education activities and events
- Case studies
- Models of practice
- Reviews of resources or events
- Research on issues in career development
- Other topics relevant to career development
- **Any promotional material for a commercial product requires the approval of the editor**

Guidelines

- Submissions can be made via the [ACCE website](#)
- Material must be original
- If an article has appeared in another publication, permission needs to be sought and documentation provided
- Length is to be 400-850 words, including a short author biography and a nominated title
- Provide references rather than footnotes, if appropriate
- Use an informative style rather than academic with abbreviations spelt out on first use
- Photographs to support articles are welcome but permission to print must be provided
- Minimal formatting should be used
- Authors must provide contact details
- Reviews should focus on the relevance of content to Career Development Practitioners, as well as key aspects and strengths and weaknesses to provide a fair assessment
- Contributions are provided on a voluntary basis

The Process

The ACCE website contains submission deadlines and the submission form.

The editor will manage the selection of articles for each issue of the publication. Some articles may require editing. Authors requested to undertake editing must complete it in a timely manner. When the number of submissions exceeds the Journal limit, articles may be held over for future publication.

Reprint

If a request to reprint by another publication is made to ACCE, the author will be notified. If an author is asked by another organisation to reprint, the following text must be applied: "Published in ACCE Journal [date and issue number]" or a link to the [ACCE website](#) if electronic.

Email all inquiries to events@ceav.vic.edu.au