

My Career Insights

# Instructional guide for students

How to complete  
your Morrisby Profile



Education  
and Training



# How to Complete your Morrisby Profile

- Find educational and career pathways that suit you
- Explore the many options available
- Access your online Morrisby Profile for life!

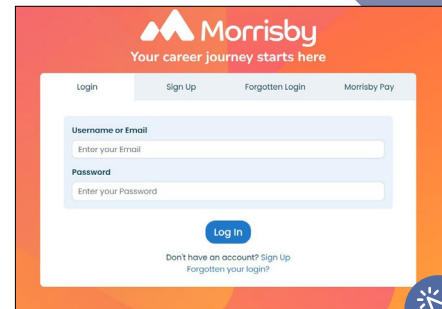
*Are you ready to complete your Morrisby profile?*

## STEP 1. Log in

Go to [app.morrisby.com](http://app.morrisby.com) or click on the image to the right and log in using your email and password. This is likely to be your previous school email address.

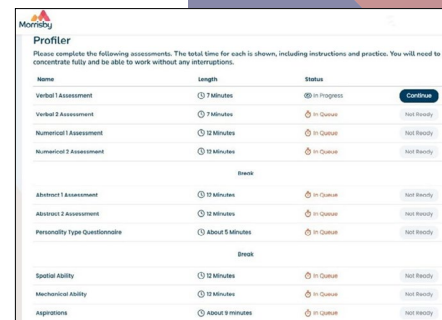
If you have forgotten your password, you can reset this yourself. Click on the 'Forgotten Login' link and follow the instructions to reset your password.

If you have forgotten your login details (email and password) you will need help from your career advisor. They can generate a recovery code for you to access your profile.



## STEP 2. Complete your profile

Your profiling menu will be displayed like this, once you finish one module you can begin the next or finish a module that is incomplete.



Name	Length	Status
Verbal 1 Assessment	7 Minutes	In Progress
Verbal 2 Assessment	7 Minutes	Not Ready
Numerical 1 Assessment	12 Minutes	Not Ready
Numerical 2 Assessment	12 Minutes	Not Ready
Break		
Abstract 1 Assessment	12 Minutes	Not Ready
Abstract 2 Assessment	12 Minutes	Not Ready
Personality Type Questionnaire	About 5 Minutes	Not Ready
Break		
Spatial Ability	12 Minutes	Not Ready
Mechanical Ability	12 Minutes	Not Ready
Aspirations	About 9 Minutes	Not Ready

## STEP 3. Review your profile

On your home page under 'About me' on the top menu, any questionnaire that has not been completed will be highlighted. Click the 'Start' icon to begin the assessment.



## STEP 4. View your results

You will be able to see your results once you finish. If your school has a Morrisby trained staff member, they may be able to unpack the results with you. You can also choose to contact an advisor by going to the 'Settings' icon that is on the dashboard when you login.



## Need some extra help completing your Morrisby Profile?

- Ask an adult in the classroom to read the questions to you.
- Seek clarification if you're unsure of the meaning of any words.
- Use a translator or translation equipment to help understand the questions.
- It is okay to ask for help!

***The following key contacts in your school might be able to help:***

- Careers Practitioner/Careers Staff.
- Education Support Staff.
- Classroom Teachers.
- Koorie Engagement Support Officers.
- Learning Advisers.
- Case Managers.
- EAL Teachers.

