



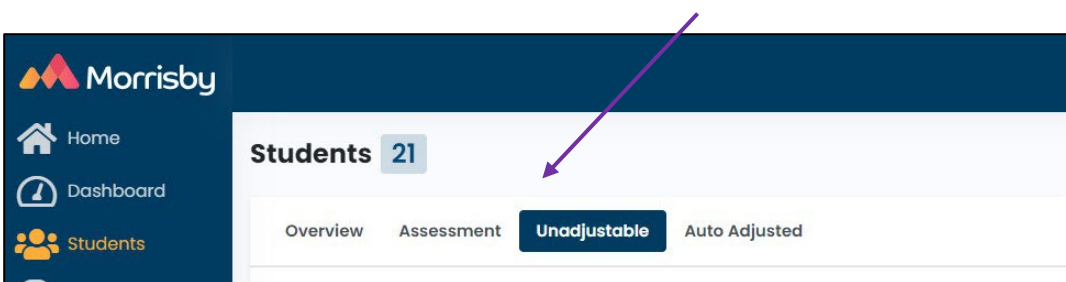
Morrisby Manager Support Information

Morrisby has made changes to the Morrisby Manager pages to help career practitioners identify affected student profiles.

Manager pages for schools to identify affected student accounts

To simplify the process for school staff and career practitioners identifying students who have been affected, two new pages have been added to the manager > students screen.

Go to Manager → Students → New Tabs on Horizontal Navigation Menu



Unadjustable Information

If UNADJUSTABLE appears on the Horizontal Menu, the page will list affected students whose scales could not be auto-adjusted. These accounts have been converted to an 'Optional Profile' account so that students can still have discussions with their career advisor about their personality and career aspirations.

The list will include the missing assessment/s for each student and the time estimate to complete each assessment. The list will appear whether the student has logged into their account and re-taken the missing assessments or not.

The screenshot shows the 'Candidates 21' page. It has a search bar and buttons for Clear, Select Group, Refresh, and Filters. Below the search bar is a horizontal navigation menu with Overview, Assessment, Unadjustable (selected), and Auto Adjusted. There are also buttons for Key, Reports, 0 Selected, and Actions. The main table lists candidates with columns for Name, Last Login, and various assessment categories (Verbal 1, Verbal 2, Numerical 1, Numerical 2, Abstract 1, Abstract 2, Spatial, Mechanical, Duration, Status). Each assessment cell contains a status icon: a green checkmark for 'Unaffected', a blue exclamation mark for 'Retake Advised', or a green circular arrow for 'Retaken'. A tooltip 'Retaken' is shown over the Spatial assessment icon for the first candidate.

Name	Last Login	Verbal 1	Verbal 2	Numerical 1	Numerical 2	Abstract 1	Abstract 2	Spatial	Mechanical	Duration	Status
Assigned, DET-Test	over 8 years ago	✓	✓	✓	✓	✓	✓	↻	✓	-	Complete
Locked, DET-Test	over 8 years ago	✓	!	✓	✓	✓	!	✓	✓	19 minutes	Incomplete
UnderFourteen, DET-Test	over 8 years ago	!	✓	!	✓	✓	✓	✓	✓	19 minutes	Incomplete
Year-Group-Change, DET-Test 1	over 8 years ago	✓	✓	✓	✓	✓	✓	✓	!	12 minutes	Incomplete

The three icons that are used to make recommendations for each of the missing assessments have a corresponding 'tooltip' that is displayed when hovering the mouse over the icon. The recommendations are:



Unaffected



Retake Advised



Retaken



Auto Adjusted Information

If AUTO ADJUSTED appears on the Horizontal Menu, the page will show a list of students whose profile scales have been auto-adjusted by Morrisby. It will display the date that the student last logged into their account and if they have had an interview.

Students 21		Search...	Clear	Select Group	Refresh	Filters					
Overview	Assessment	Unadjustable	Auto Adjusted	Key	Reports	0 Selected	Actions				
Name	Last Login	Verbal 1	Verbal 2	Numerical 1	Numerical 2	Abstract 1	Abstract 2	Spatial	Mechanical	Interview	Reports
<input type="checkbox"/> NextSteps, DET-Test	over 8 years ago	✓	✓	👤	👤	✓	✓	👤	✓	🔄	Reports
<input type="checkbox"/> Upgraded-Careers-One, DET-Test	3 days ago	✓	✓	✓	✓	✓	✓	👤	✓	📄	Reports
<input type="checkbox"/> Upgraded-Careers-Two, DET-Test	3 days ago	✓	✓	✓	✓	✓	✓	👤	👤	🔄	Reports
<input type="checkbox"/> Year-Group-Change, DET-Test 2	over 8 years ago	🔄	🔄	✓	✓	✓	✓	✓	✓	🔄	Reports

The three icons that are used to make recommendations for each of the missing assessments have a corresponding 'tooltip' that is displayed when hovering the mouse over the icon. The recommendations are:



Unaffected



Retake Available



Retaken

Morrisby Verification of Auto Adjusted Profiles

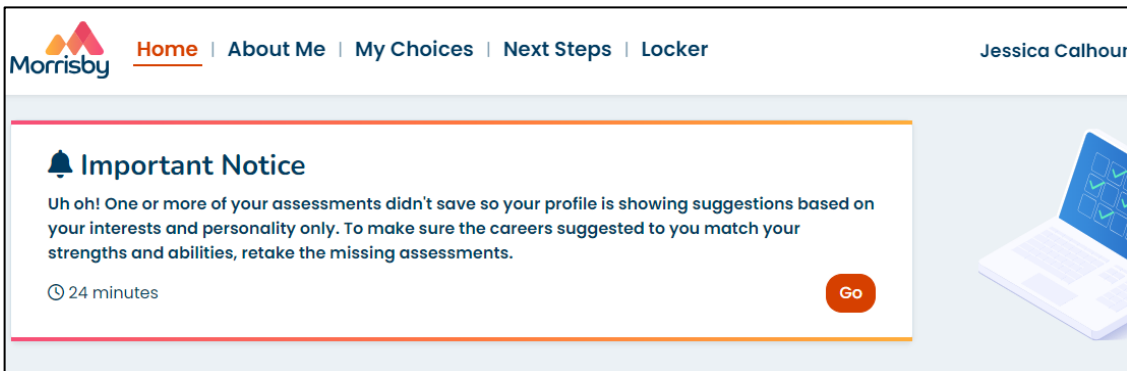
Morrisby will conduct a manual assessment of all AUTO ADJUSTED profiles before 1 August 2024. Notifications to students will appear in their Morrisby account with recommendation about whether they should retake the missing assessments because of the findings of the verification process.

When affected students complete an updated profile, this will automatically be adjusted in the Manager pages list.

Student Notification Information

Unadjustable Profile Switched to Optional Aptitudes

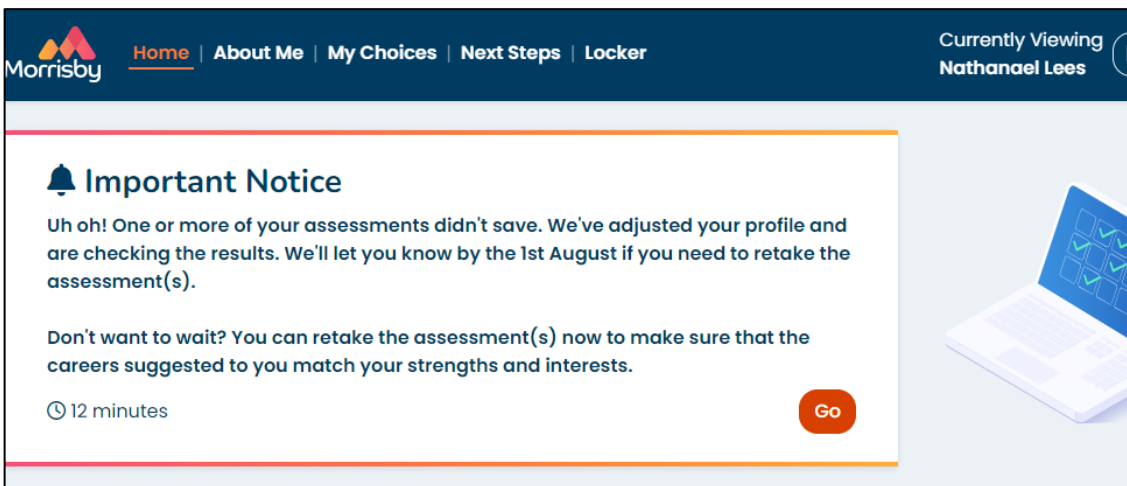
Affected students whose scales could not be AUTO ADJUSTED will see an IMPORTANT NOTICE in their profile advising that they retake the missing assessments.



The screenshot shows a student profile for Jessica Calhour. The navigation bar includes 'Home', 'About Me', 'My Choices', 'Next Steps', and 'Locker'. A notification titled 'Important Notice' with a bell icon states: 'Uh oh! One or more of your assessments didn't save so your profile is showing suggestions based on your interests and personality only. To make sure the careers suggested to you match your strengths and abilities, retake the missing assessments.' It includes a clock icon and '24 minutes' and a 'Go' button. An illustration of a laptop with a checklist is on the right.

Auto adjusted - Unverified

Students who have an AUTO ADJUSTED profile that has not yet been verified by Morrisby will see the following IMPORTANT NOTICE in their profile.



The screenshot shows a student profile for Nathanael Lees. The navigation bar includes 'Home', 'About Me', 'My Choices', 'Next Steps', and 'Locker'. A notification titled 'Important Notice' with a bell icon states: 'Uh oh! One or more of your assessments didn't save. We've adjusted your profile and are checking the results. We'll let you know by the 1st August if you need to retake the assessment(s). Don't want to wait? You can retake the assessment(s) now to make sure that the careers suggested to you match your strengths and interests.' It includes a clock icon and '12 minutes' and a 'Go' button. An illustration of a laptop with a checklist is on the right.



Auto Adjusted - Verified Aligned

Students who have an AUTO ADJUSTED profile that has been through the Morrisby verification process and is considered aligned to their strengths and interests will receive the following IMPORTANT NOTICE that they can check by taking missing assessments.

The screenshot shows the Morrisby user interface for Iolo Wilkinson. The navigation bar includes 'Home', 'About Me', 'My Choices', 'Next Steps', and 'Locker'. The main content area features an 'Important Notice' with a bell icon. The notice text reads: 'We've reviewed your profile after one or more of your assessments didn't save. We think the careers suggested to you align with your strengths and interests, but you're welcome to check that for yourself by retaking the missing assessments.' Below this, it says: 'Need advice now? Your school career counsellor can help you request an unpack session with a career consultant.' and 'Remember, Morrisby is for life. Retake your assessments throughout your schooling to help choose your subjects, courses and study and training pathways.' A timer shows '19 minutes' and a 'Go' button is present. A laptop icon is visible on the right side of the notice box.

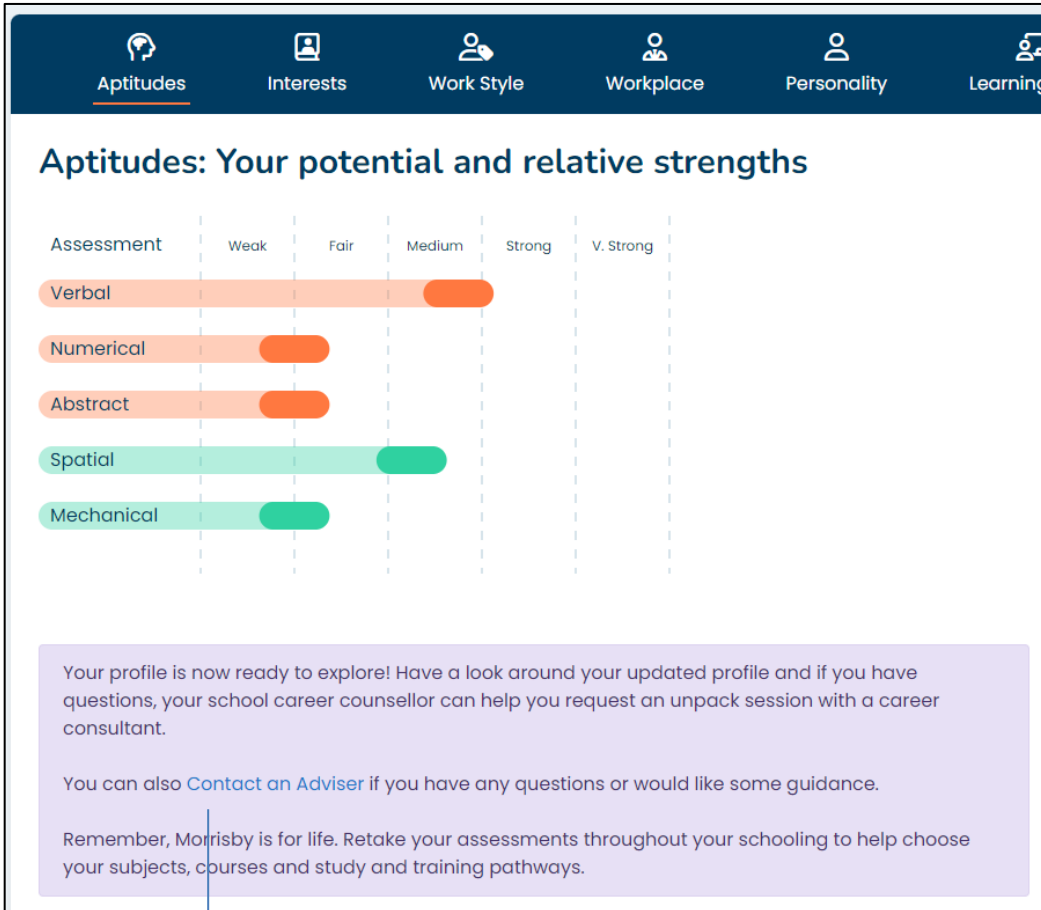
Auto Adjusted - Verified for Retaking

Students who have an AUTO ADJUSTED profile that has been through the Morrisby verification process and is considered not to be aligned to their personality and interests will receive the following IMPORTANT NOTICE recommending that they retake missing assessments to get their best profile.

The screenshot shows the Morrisby user interface for Dotty Kerr. The navigation bar includes 'Home', 'About Me', 'My Choices', 'Next Steps', and 'Locker'. The main content area features an 'Important Notice' with a bell icon. The notice text reads: 'Uh oh! One or more of your assessments didn't save. We've checked your profile and you'll need to retake the missing assessment(s) to get career suggestions that suit your personality, strengths and interests.' Below this, a timer shows '12 minutes' and a 'Go' button is present. A laptop icon is visible on the right side of the notice box.

Following Assessments Retakes

Once students retake their missing assessments, they will see updated profile results. There will be a notification to acknowledge their update and they can use the Morrisby help function, *Contact a Career Advisor* to ask any questions.



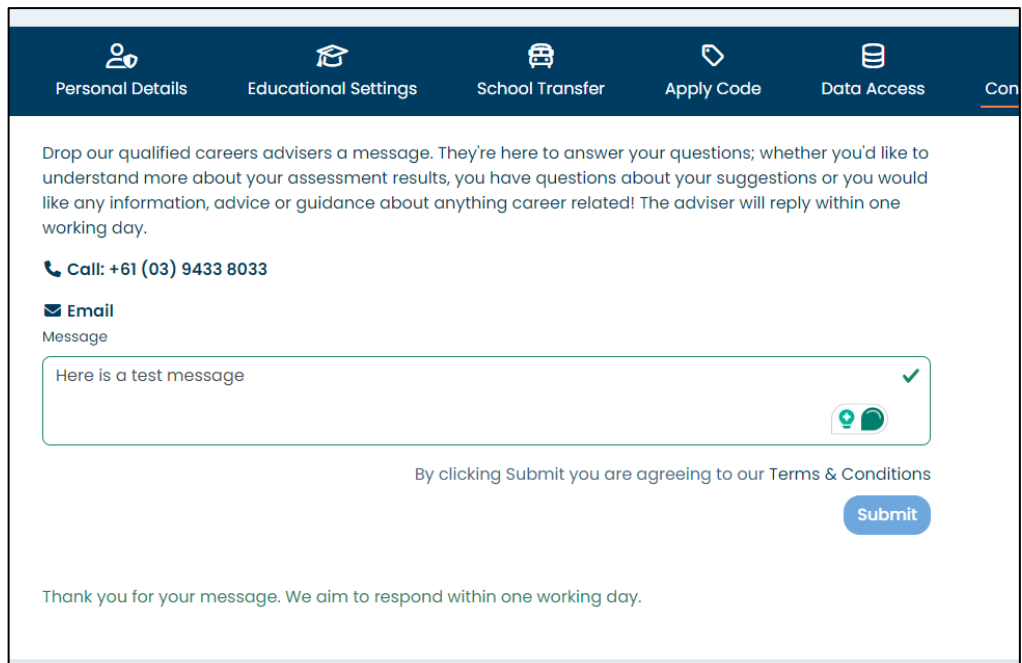
Aptitudes: Your potential and relative strengths

Assessment	Weak	Fair	Medium	Strong	V. Strong
Verbal				●	
Numerical		●			
Abstract		●			
Spatial			●		
Mechanical		●			

Your profile is now ready to explore! Have a look around your updated profile and if you have questions, your school career counsellor can help you request an unpack session with a career consultant.

You can also [Contact an Adviser](#) if you have any questions or would like some guidance.

Remember, Morrisby is for life. Retake your assessments throughout your schooling to help choose your subjects, courses and study and training pathways.



Drop our qualified careers advisers a message. They're here to answer your questions; whether you'd like to understand more about your assessment results, you have questions about your suggestions or you would like any information, advice or guidance about anything career related! The adviser will reply within one working day.

Call: +61 (03) 9433 8033

Email
Message

Here is a test message ✓

By clicking Submit you are agreeing to our [Terms & Conditions](#)

Submit

Thank you for your message. We aim to respond within one working day.